



TAPROOM MANAGER

The Taproom Manager is key part of the taproom team and is a role that requires an outgoing, friendly and customer-service orientated attitude, as well as excellent communication and organisational skills - we are driven by passion, energy, positivity and inclusivity.

Responsibilities:

- Management of the overall taproom operation including food trader calendar, brewery tours, staff rota, ongoing training.
- Ensure policies and procedures for the taproom and events are up to date and adhered to by the team, e.g. opening/closing, responsible service of alcohol, incident logs, emergency evacuation, first aid, etc.
- Planning, execution and management of both internal (taproom) events and external events, working with suppliers, customers and our teams to make things happen.
- Supporting the marketing & events team in the running of both taproom and external events (as required).
- Ensuring quality of service and that everyone that comes to our taproom or one of our events has the same positive experience.
- Annual sales target for the taproom.
- Control of staff wage costs.
- Leading Brewery Tours and Beer Tasting to taproom customers.

Skills and Attributes:

- A love and passion for hospitality, all things beer and Lost and Grounded.
- Ability to plan and manage and ongoing calendar of multiple events in conjunction, along with week-to-week management of the taproom.
- Experienced in bar/team management.
- Excellent and confident communication skills.
- Be driven and self-managing with the ability to set schedules and achieve results.
- Competent with various computer packages - MS Word, POS systems (iZettle), Squarespace.

Reporting:

This role reports to the company Operations Manager and will work closely with the Marketing Team. This role typically manages a team of 4-6 taproom staff.

Hours of Work:

This is a part-time role and will typically work on Thursday, Friday and Saturday. Our taproom opening hours are Friday 4-11pm and Saturday 1-11pm. At times events will require Sunday work.

It is expected that this role is the primary manager for the taproom and ensures a duty manager/keyholder is available to cover their own holiday or when travelling for external events.

Salary:

Competitive salary, based on experience. Holiday allowance included.